

Preschool Director Job post summary

Date posted: March 31, 2026

Pay: \$35,000.00 - \$45,000.00 per year

Job description:

Job Summary

We are seeking an energetic and visionary Preschool Director to lead and inspire our early childhood education community. In this pivotal role, you will oversee the daily operations of the preschool, ensure a nurturing and engaging environment for young learners, and foster strong relationships with staff, families, and the wider community. Your leadership will drive educational excellence, uphold safety standards, and promote a vibrant culture of growth and innovation. This position offers an exciting opportunity to shape the future of early childhood education through strategic planning, management expertise, and a passion for teaching.

Duties

- Develop and implement strategic plans to enhance the preschool's educational programs and operational efficiency
- Manage the preschool's budget, ensuring resources are allocated effectively to support high-quality learning experiences
- Lead, mentor, and support teaching staff to maintain a motivated and professional team dedicated to early childhood development
- Oversee compliance with licensing regulations, safety protocols, and accreditation standards to ensure a secure environment for children and staff
- Foster positive relationships with families by communicating regularly about student progress, program updates, and community events
- Coordinate curriculum development in alignment with best practices in early childhood education and university-level research
- Organize staff training sessions, workshops, and professional development opportunities to promote continuous improvement
- Collaborate with local organizations and educational partners to enrich program offerings and community engagement

Requirements

- Bachelor's degree in Education Administration, Early Childhood Education, or a related field; Or related experience
- Proven management experience within an educational setting
- Strong leadership skills with the ability to motivate staff and build cohesive teams
- Extensive knowledge of early childhood development principles and teaching methodologies
- Experience in strategic planning, budgeting, and managing operational workflows effectively
- Familiarity with licensing requirements, safety standards, and accreditation processes for preschools
- Demonstrated commitment to fostering inclusive learning environments that support diverse learners

Join us if you're passionate about shaping young minds through innovative leadership, strategic visioning, and dedicated management. Help us create a vibrant preschool community where children thrive academically, socially, and emotionally!

Benefits:

- Paid time off

Work Location: In person